FAQs Regarding Registered Student Organizations (RSO) governing documents.

What is being asked of Registered Student Organizations?
RSOs are being asked to ensure their governing documents meet the standards set forth by the University of Iowa, including having all required statements/clauses.

What statements are required and why?
It’s important that all RSOs have up to date governing documents that reflect the values and practices of the University of Iowa. The University of Iowa and its affiliated entities must comply with the State of Iowa Human Rights Clause. RSO’s governing documents are required to have the following Human Rights Clause listed in their constitution verbatim:

Human Rights Clause:

In no aspect of its programs shall there be any difference in the treatment of persons on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification which would deprive the person of consideration as an individual. The organization will guarantee that equal opportunity and equal access to membership, programming, facilities, and benefits shall be open to all persons. Eighty percent (80%) of this organization’s membership must be composed of UI students.
**When do changes need to be made?**

All changes are required to be submitted to the Center for Student Involvement and Leadership for approval no later than June 15, 2018. However we recommend making these changes as soon as possible to allow time for CSIL staff to review and provide feedback if needed.

**How do I submit my governing documents for review?**

RSOs can submit their governing documents for review using the OrgSync form linked below:

[https://orgsync.com/14241/forms/311661](https://orgsync.com/14241/forms/311661)

**Will I get feedback on my constitution?**

Yes. The Center for Student Involvement and Leadership will be reviewing RSO governing documents and provide feedback if your constitution is not correct.

**When are final submissions due?**

If given feedback from CSIL that changes need to be made, final submissions will be due by June 15, 2018.

**Is there anything required if my first submission is approved?**

No. If your first submission of governing documents is approved, you will receive an email stating that you will not need to make further changes.

**What happens if my RSO doesn’t get their governing documents approved in time?**

Any RSO who does not have a governing document approved by June 15, 2018 will be deactivated until the governing documents are approved.

**I noticed I can’t upload my governing documents into my OrgSync portal, will CSIL upload them into my portal for me?**

Yes. CSIL will upload all approved governing documents into the RSO’s OrgSync portal.

**When will we have to update our governing documents again?**
Unless there is a change to what is required in governing documents, RSOs need to review their governing documents regularly. In the future, RSOs can use the same form, linked below to submit their governing documents to CSIL for approval.

**What if my governing documents are from of a national organization?**

You can still submit national constitutions, but we will require bylaws for your local chapter at the University of Iowa. Those bylaws will need to include all required statements.